



LAURITZEN GARDENS – SEPTEMBER 11, 2020

(These guidelines are provided by Lauritzen Gardens with some notes from Nebraska Homeschool.)

WHAT TO EXPECT WHEN YOU ARRIVE

Most tours last 1.5 hours.

When you arrive, please park in the designated parking areas and proceed to the main entrance at the Visitor and Education Center to check-in with the Nebraska Homeschool Field Trip Coordinator.

A Lauritzen Gardens staff member will greet us. The Gardens staff member and our garden guide(s) will help divide our group into smaller guided groups if necessary.

No more than one class at a time should visit an exhibitor. This will help avoid overcrowding an exhibitor. However, please keep your group moving once you are finished with the exhibitor so that other groups may also visit.

Please note, that during the spring, summer, and fall, morning tours may encounter lawn care workers that could be leaf blowing, trimming, mowing, etc. throughout the garden. We apologize for any inconvenience that is caused by this regular maintenance as we work to keep the garden beautiful.

Our allotted tour time includes arrival, departure and any necessary restroom breaks. Please note that the only restrooms available year-round are in the Visitor and Education Center. Seasonal restrooms further out in the garden may not be open.

ETIQUETTE

For the enjoyment of others and the protection of the garden, we thank you for following these simple guidelines:

- Stay with your group at all times. We ask that accompanying adults do their part to ensure a safe and enjoyable trip for all participants. [NOTE: Nebraska Homeschool follows the "Abide with Me" policy where each parent/guardian is responsible for his/her own children.]
- Groups may not congregate near entrances or exits to buildings as that blocks the path of other visitors

- Do not climb/walk/run on walls. For your safety, kindly stay on the paths and sidewalks and out of water features.
- Please avoid loud voices and noises. Let nature's music prevail.
- Respect each other as well as other visitors. No pushing, shoving or abuse of any kind will be permitted (including verbal abuse).
- View and smell flowers, fruits, leaves and seeds, but please leave them for others to enjoy.
- Lauritzen Gardens does not allow jogging, running, bicycles, sleds, skateboards, scooters, and roller blades or activities such as Frisbees or kites.
- Take this opportunity to cultivate the love of the beautiful garden.

ATTIRE

Programs will take place outside unless otherwise noted. Indoor activities are not available unless they are arranged with the gardens ahead of time. Please dress appropriately for the weather. Due to the amount of walking required tennis shoes are recommended.

ACCESS TO INDOOR FACILITIES

Groups may use the restrooms in the visitor and education center and the conservatory and may enter and exit the garden via the Visitor and Education Center, but cannot tour or stay inside this building, the Conservatory, and they cannot access the Woodland Trail unless they are scheduled for the appropriate type of guided tour.

Please include any restroom breaks within the allotted tour time. When using the restroom, it is recommended that students sit in the west hallway (by the classrooms) while waiting for and following their turn.

LUNCH AT THE GARDEN

Kenefick Park is the only area available for tours to eat lunch and can be made available upon request. No indoor space is available for lunch groups, please plan accordingly. Tour groups must eat/sit on the lower level next to the trains, and may not eat/sit next to the flag poles so as to avoid the path of the gardens' tram. Kenefick Park is an outside area that is located to the south and east from the parking lot and up the stairs.

You may bring your lunch and store it in your vehicle until after the tour is complete. Bringing and remaining for lunch in Kenefick Park is optional. Please take care to clean-up after yourself and keep the space beautiful ~ we want to be invited back.

TRAM RIDES ARE NOT AVAILABLE FOR SCHOOL/YOUTH GROUPS

The tram is not available for our group, but we do ask that you watch for possible tram activity and ensure your children are safe.

TEACHER AND CHAPERONE GUIDELINES

- Chaperones must remain with their assigned group throughout the visit and help with supervision. [NOTE: Nebraska Homeschool follows the “Abide with Me” policy where each parent/guardian is responsible for his/her own children.]
- Please refrain from cell phone conversations during programs. Programs may require brisk walking.
- Strollers are not permitted on a tour – please plan accordingly. Special needs guests are exempt.
- For guided tours, please note that some groups (typically around 150 or more children) may require an altered guided tour format so that the gardens can provide the best possible educational experience. If the format of the tour is altered, you will be notified upon arrival.
- If attending a guided tour, please be aware that you may be asked to divide your classroom/group. The ratio of children per guide may vary depending on the type of guided tour.

INCLEMENT WEATHER AND TRANSPORTATION

Nearly all tours are either entirely outdoors or contain an outdoor component. Indoor space is not available for groups to utilize as a replacement for an outdoor tour or outdoor component of a tour. Transportation should be arranged in a manner that allows for tour attendees to be transported off-grounds should weather cause the tour format to be altered. [NOTE: Nebraska Homeschool families are expected to provide their own transportation to/from the field trip.]

GREAT RESOURCES FOR TOURS

- [Click here for a map of the gardens.](#)
- [Click here for a brief video tour of the gardens.](#)

PHOTOGRAPHY CONSENT

Unless Lauritzen Gardens are notified in writing in advance about particular children of their parents (or guardian) not consenting to the children being photographed, registration serves as consent that children may be photographed and that such photos may be used in garden publications and promotional materials. **You must notify Nebraska Homeschool at the time of your registration to allow us sufficient time to inform Lauritzen Gardens.**

LAURITZEN GARDENS EMERGENCY CONTACT NUMBERS

If injury is not life-threatening

- Seek the assistance of the nearest Lauritzen Gardens staff member
- If no staff member is close at hand, call the Lauritzen Gardens main number to request assistance
 - Call 402-346-4002 o Press the number “0” for operator when you get the recording

- Tell the operator where you are in the garden
- Describe the emergency
- This step will help gardens staff to prepare for the emergency personnel

If injury is life-threatening

- Call 911
- Inform the 911 operator that you are at Lauritzen Gardens, 100 Bancroft Street
- Inform the Lauritzen Gardens main number that you have called 911
 - Call 402-346-4002
 - Press the number “0” for operator when you get the recording
 - This step will help gardens staff to prepare for the emergency personnel FOR